



C o u n t y o f S a n L u i s O b i s p o

GENERAL SERVICES AGENCY

Janette D. Pell, Director

Cody VanDorn, Department Administrator

REQUEST FOR PROPOSAL PS- #1207 Los Osos Wastewater Project - Water Recycling Facility Construction Management Services

QUESTIONS AND ANSWERS

Posted 2/21/13

Updated 2/25/13, 2/28/13 and 3/5/13

Q: Would it be possible to obtain an electronic copy of the contract documents for the Project?

A: We do not yet have bid documents for the Water Recycling Facility. The bid documents for the collection system, which is under construction, can be found at these links.

http://www.slocounty.ca.gov/PW/LOWWP/DOCS/Current_Documents/300448_08_01_AD.htm

http://www.slocounty.ca.gov/PW/LOWWP/DOCS/Current_Documents/300448_08_01_BC.htm

http://www.slocounty.ca.gov/PW/LOWWP/DOCS/Current_Documents/300448_08_01_PS.htm

Added 2/25/13

Q: Can you please advise if the cover letter counts towards the maximum proposal page count of ten (10) double sided pages or twenty (20) single sided pages, letter size?

A: Yes, the cover page would be included in the maximum page count of the proposal. (See correction below added 3/5/13.)

Added 2/28/13

Q: Have you pre-qualified contractors? Do you intend to? If yes, will Engineer, County or Carollo manage the process?

A: We have not yet prequalified contractors. If and when we do, the County will manage the process.

Q: Is there SRF funding for the WRF or just the collection system? I see references to USDA funds.

A: This Engineering Services Agreement for construction management is funding by the USDA. The WRF construction contract will be primarily funded by the State Water Board's SRF program, with a small amount of funding from USDA. As a result, there will be some overlap of funding agency requirements.

Q: The \$10,000,000 requirement for Commercial General Liability Insurance is more typical for general contractors than for professional services. We typically see CGL requirements that are on par with Professional Liability Insurance in the \$1,000,000 to \$2,000,000 range. Can this be adjusted? (We can cover the requirement, but we will have to cover our small subconsultants too.)

A: The \$10,000,000 limit for CGL is correct. Note Paragraph 6.04.H of the draft Agreement allows an exception for subconsultants to have a CGL limit of \$1,000,000.

Q: The definitions of key entities in the modified EJCDC documents are a concern. As we see it, if we're selected, the Engineer is Harris & Associates and the Resident Project Representative (RPR) is our full-time on-site field team that includes our construction manager, inspectors and specialty subconsultants. As defined in the EJCDC documents, the RPR is a more of a lead inspector. Our field team will be led by a CM, not an inspector. Is this OK?

A: The RPR services are an element of the EJCDC documents that may be confusing. The RPR's scope described in Exhibit D of the agreement does not include the other necessary services, such as inspections, testing and contract administration by the Engineer, which are all included in Exhibit A. Based on the size and complexity of the project, it would be reasonable for the CM/Engineer to be located in the field for onsite contract administration and to coordinated the work of the RPR and other inspectors.

Q: In order for us to develop a better estimate of the materials testing budget can you please have Carollo provide us with the estimated earthwork and concrete quantities for the plant?

A: The design is still preliminary, so the quantity estimates are, as well. The current estimates are
Earthwork fill and backfill: 60,000 - 70,000 CY
Concrete placement: 7,000 - 9,000 CY

Q: Will County hire the biologist, archeologist, cultural resource expert, etc. as part of its Environmental Team, or do we need to add that function?

A: The County will hire or provide all required environmental resource monitors. The Engineer must administer the contract to require the contractor to meet any of their obligations in the specification, including coordinating with the County's environmental monitors.

Q: Will the County hire partnering facilitator, or do we need to add that function?

A: Yes, the County will hire and directly contract with the partnering facilitator.

Q: Can we use our Umbrella Policy in combination with our Commercial General Liability to meet the \$10 million requirement?

A: TBD, I am expecting a response from other staff. *(See answer below added on 3/5/13.)*

Q: On page 15, item 5.h., are you looking for contract administration and oversight during just the extended start-up or during construction too?

A: Yes, the extended start-up and commissioning period is planned to be included in the construction contract and will require contract administration. Also see page 14, top paragraph, of RFP and Exhibit A of the draft Agreement for Engineering Services.

Q: Should the fee proposal go in a sealed envelope?

A: No, a sealed envelope is not required.

Added 3/5/13

Below is a follow up to the previous question regarding the insurance requirements.

Q: Can we use our Umbrella Policy in combination with our Commercial General Liability to meet the \$10 million requirement?

A: Yes, using an Umbrella Policy in combination with the CGL policy to meet the \$10 million requirement is acceptable.

Q: Please confirm that "attachments such as resumes, reference information, and the fee estimate" are not counted toward the page limit.

A: Correct, attachments, such as resumes, reference information, and the fee estimate, are not counted in the 20 page limit.

Q: What kind of content does the County define as “reference information”?

A: In addition to resumes, the attachments can include a range of information, such as past project details and reference contact information beyond what is provided in the body of the proposal or sample work products. Respondents will be evaluated based on the content of the 20 page proposal. Attachments should be used to provide more details of the information in the proposal.

Q: Would a Table of Contents page be counted toward the page limit?

A: No, a Table of Contents will not be counted in the 20 page limit.

Below is a correction to the response of the previous question regarding the cover letter.

Q: Can you please advise if the cover letter counts towards the maximum proposal page count of ten (10) double sided pages or twenty (20) single sided pages, letter size?

A: Yes, a cover **letter** counts in the page count for 20 pages, but not the cover or cover page.